

NANCY L. SPENCER GRIGSBY
CHAPTER 13 TRUSTEE
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ANNAPOLIS, MD 21401

ADDRESS FOR PLAN PAYMENTS:

P.O. Box 853
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June 01, 2019

Andrena Diane Crockett
1249 Carrollsborg Place Sw
Washington, Dc 20024

Case No: 19-00101-SMT

Greetings:

I am the Trustee for your Chapter 13 case. All parties involved in your case will benefit from a good plan being successfully completed-you, your creditors, the Court and my office. You have the burden of showing that your plan is one that will work, and that it represents your best efforts to pay back your creditors over time.

Plan Payments:

Your **first plan payment** comes due March 17, 2019. **If plan payments are not made, your case could be dismissed.** Plan payments may be paid online or by mail. For online information, visit www.ch13md.com and click the ePay tab to register. If you are sending a payment by mail, never send cash. Checks or money orders should be sent to:

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Memphis, TN 38101-0853

Meeting of Creditors:

You are required to attend a meeting of creditors where you will be questioned under oath. The Court has sent you a Notice of Chapter 13 Bankruptcy Case, Meeting of Creditors & Deadlines. **Please refer to your notice for date, time and location of your 341 meeting.**

You must bring BOTH your photo identification (driver's license, passport, work badge) AND proof of your FULL social security number (original social security card, original W-2, letter issued by tax authority with full social security number) to the meeting. Your tax return will not suffice. The meeting will not be conducted without these two required items.

You must send documents on the attached list not later than **7 days before** the date for the meeting. If you are not represented by an attorney, please send this information directly to my office. If an attorney represents you, forward this information to your attorney. Visit www.ch13md.com to learn how to submit documents electronically. A 341 meeting **WILL NOT** be held unless all papers are provided in advance of the meeting.

Complete the enclosed **questionnaire** and **domestic support obligation certification**, and return them with the materials on the attached checklist.

Please feel free to call our office if you have questions or problems during the course of your case. We will help you the best we can. However, please note that **we cannot give you legal advice**. Your case will succeed only if you take the steps needed to make it work.

NANCY L. SPENCER GRIGSBY
Chapter 13 Trustee

cc: