

Section 341 Meeting of Creditors Information

This is information about your Meeting of Creditors. Please review the information prior to your meeting.

Zoom Meeting

My office will be using Zoom to conduct Meetings of Creditors. Before your scheduled Meeting, make sure that you can use this program for video conferencing. If you are unable to use the video conferencing features of Zoom, please contact your attorney as soon as possible so we can make other arrangements. If you do not have an attorney, please contact my office. **Please test this program prior to your Meeting.**

On the date of your meeting at your assigned time, sign into the Zoom program. You will be asked to type both a Meeting ID and password.

- **Baltimore Meeting ID is 494-131-8518. The Password is 132513.**
- **Greenbelt Meeting ID is 928-206-6146. The Password is 132613.**
- **D.C. Meeting ID is 928-206-6146. The Password is 132613.**

You will be placed into a waiting room until your Meeting starts. Please remain on the line until we conclude your meeting.

Identification

Prior to the hearings, you will need to provide me with proof of identification and social security number. The best way to do this is by uploading scans or photos of the documents directly to our secure document portal – www.bkdocs.us, using the label “341 Verification ID SSN”. **You should contact your attorney (or my office, if you do not have an attorney) if you are unable to provide the documentation or need assistance.** You will not be asked to display this information in the meeting.

We will also be verifying current address from the identification documents. If the address on the ID is not your current address, please also include a change of address card or other documentation.

Additional Information

You will receive the following documentation from the Court, which you should review before your Meeting. This information is also available at www.NDC.org:

1. Bankruptcy Information Sheet (both English and Spanish). You will be asked if you have received and reviewed this document, so please do so before the hearing.
2. UST Notice and Instructions for Remote 341 Meetings. This contains additional information for you, including the time and date of your meeting.

Thank you for reviewing this information.
We look forward to seeing you at your Meeting.

Be well and stay safe.